



Internet Erasure Service Agreement

Applicant Name:

Date of Birth:

Email address:

Current Address:

Telephone number(s):

Which photographic ID
accompanies this application?

Please explain the personal impact
that the links are having on your life:

Appointing Ex-seed as agent:

I authorise Philip Martin t/as Ex-seed™ (Henceforth 'ES'), as agent, to act on my behalf in making applications to the three primary search engines, (Google, Bing and Yahoo) and to make follow-on complaints to the Information Commissioner (ICO) where required, to remove (deindex) links that are having a detrimental effect on my life, and under the terms of this service agreement.

Data Protection:

I consent to ES processing and storing my personal information, and contacting me regarding my criminal record and related matters.

I give permission for ES to share my personal information, with individuals and organisations for purposes associated with the rehabilitation of ex-offenders and the deindexation of search engine links.

I have read ES's policies (including Privacy Policy) which is available at this link www.ex-seed.co.uk/our-policies.html and copied below (Pages 3 and 4).

Fees:

I understand that no fees are payable in advance under this agreement and that if I am not accepted as a client then the initial consultation shall be free.

If I am accepted as a client then I agree to pay the total sum of £300 (for which an invoice will be provided), in two instalments of £150 each, by bank transfer Mr Philip Martin, Sort Code: 070436, Account Number 28993322.

I agree to pay the first instalment for initial advice after completion of the first telephone consultation and after being accepted as a client.

I agree to pay the second instalment after ES provide me with a report confirming that the full applications to the three search engines have been made, (typically within 7-14 days of the first instalment).

No other sums will be payable unless additional work is identified and instructed under a new agreement.

Confirmations:

I understand that no financial advice will be provided under this agreement.

I will follow the legal requirements for disclosure of unspent criminal convictions, both before, and after, any successful removal of search engine links.

I understand that the full removal process can sometimes takes months and that there are no guarantees of success, but that ES will use their best efforts to secure removal of all links and will keep me informed throughout the process.

I am free to cancel this agreement at any time within 14 days of signing, by sending an email to erasure@ex-seed.co.uk. I confirm that I would like the service to begin immediately and not after the 14-day cancellation period.

Electronic Signature:

By entering my full name (First and Last) into the field below, I acknowledge that I have read, agree to and accept the above Service

Agreement. I agree that my typewritten name in the field below constitutes my legal signature and is equivalent to my handwritten signature.

Signed

Dated



Our Policies

Please Note:

Where 'ES' is used throughout this document it refers to Philip Martin t/as Ex-seed™.

ES can be contacted by email info@ex-seed.co.uk or post 5 Crabtree Drive, Northampton. NN3 5DR

Right to Cancel - You are free to cancel your agreement at any time without prejudice and without objection by putting your request to cancel in writing to ES. If you cancel this agreement then we will no longer contact you or act for you. After cancellation, payment shall only be due pro-rata for work which has already been done.

Equality and Diversity Pledge - ES is committed to inclusive recruitment and upholding the nine protected characteristics of the Equalities Act. (Namely: Age, Disability, Gender, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion, Sexual Orientation and Gender Reassignment). ES will not work with anyone who practises unfair or unlawful discrimination. ES believes in equal employment opportunities based on objective business-related criteria. ES treats work-seekers, clients and all others without prejudice or discrimination and with dignity and respect.

Crime-free Policy - ES are anti-crime FULL STOP. Please do not attempt to speak to us about any criminal plans or ideas; we will not become co-defendants in any alleged conspiracy! Crime hurts people, communities and society and we exist to help people leave criminal activity in the past.

Health and Safety Policy - ES is committed to strict adherence to all health and safety protocols and conducts risk assessments before beginning any work, on a monthly basis and after each significant change in the working environment. No representatives of ES are authorised to begin work until a risk assessment has been carried out. Work-seekers will only be introduced to employers once health and safety information has been provided, risks have been explained and after they have been suitably trained and qualified to mitigate any risks.

Vulnerable People Policy - ES do not supply work-seekers to work with, care for or attend a vulnerable person. 'Vulnerable person' means any person or persons who by reason of age, infirmity, illness, disability or any other circumstance is in need of care or attention, and includes any and all persons under the age of eighteen.

Gangmaster Policy - ES do not supply work-seekers to the UK fresh produce sector which includes agriculture, horticulture, shellfish gathering and any associated processing and packaging.

Privacy Policy and Data Protection Information - ES is registered with the Information Commissioner's Officer under registration number ZA557947.

ES collects, processes and stores personal data for a range of purposes associated with the recruitment and resettlement of ex-offenders. Subject to your consent (which will form the lawful basis for processing your data), ES will process your personal data, which is likely to include sensitive information, including, but not limited to, employment history, criminal convictions, release date and area, for commercial purposes associated with helping you to gain employment, to aid resettlement, for industry research and to improve processes. Any information, comments or quotes provided to ES for any purpose may be used for research, training, marketing and literary publication, subject to all identifying information being removed.

ES will safeguard your personal data and will only disclose it where it is lawful to do so, or with your consent. Subject to your consent (which will form the lawful basis for sharing your data), ES may share your personal data with individuals and organisations for a range of purposes associated with the recruitment and resettlement of ex-offenders (Including keeping any introducing agencies updated on your progress). You may withdraw consent from data sharing by sending a written request to ES.

Your personal information will not be retained for any longer than is necessary to ensure that it does not become inaccurate, out of date or irrelevant. Data will generally be retained for 6 years after our last communication. You can ask at any time for your data to be deleted, for no further contact and for data processing to stop, by sending a written request to ES. After you have withdrawn consent, ES will only retain data which may be necessary for compliance with our legal obligations.

You can access your personal information by making a written subject access request to ES.

If you consider that your information has been handled incorrectly you can obtain independent advice about data protection from the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow. SK9 5AF Tel: 0303 123 1113 www.ico.org.uk